

## TradeWeb™ Live! Online Training

### Synopsis

The integrated trade declaration portal, TradeWeb™ Live! enables importers, exporters, customs brokers, logistics providers and other service providers to prepare and submit import/export/transshipment information for trade declarations directly to the Singapore Customs and the Competent Authorities.

Users of TradeWeb™ LIVE! will be able to receive real-time responses for cargo clearance.

### Course Objective

This is a structured hands-on training programme designed to equip users with the knowledge and skills to prepare, submit trade declarations and receive trade permits using TradeWeb™ Live! System. The programme focuses on providing experiential teaching through effective use of case studies, incorporating regulatory requirements and steps to prepare trade declarations.

### Course Structure

A 2-day online session via MS Teams

### Course Fee

The course fee for TradeWeb™ Live! Online Training (2-Day) is \$481.50 (inclusive GST)

### Important:

**Individuals must pass the Customs Competency Test for Declarants before they could apply for registration with Singapore Customs as a declarant to submit TradeNet® permit declarations.**

### Contact Us

For enquiries, please email to [training@crimsonlogic.com](mailto:training@crimsonlogic.com)

## TradeWeb™ Live! Online Training

### Course Outline

#### Day 1 – Introduction

- Overview of TradeNet®
- Introduction of Import, Export and Transshipment Procedures
- Types of TradeNet® Declarations
- Introduction to TradeWeb™ Live!
- Login, Mailbox User-IDs and Passwords Management
- Setup Hands on Session on Company / User Profiles and Codes Tables Management

#### Day 2 – Trade Documentation Management

- Declaration Hands on Session on Import, Export, Transshipment Declarations and Certificate of Origin
- Update Permit Management on Amendment, Cancellation and Refund options
- Utility / Report Generation Facility
- TradeWeb™ Live! Billing Information

#### Time

- Day 1 and 2 – 9am – 5pm



## TradeWeb™ Live! Online Training

To register, please submit your registration form at least 5 days before the course starts via email to [training@crimsonlogic.com](mailto:training@crimsonlogic.com)

### 2-Day TradeWeb Live! Training Schedule

2021	Course Date	No. of Pax	2021	Course Date	No. of Pax
January	14 to 15		August	23 to 24	
March	10 to 11		September	1 to 2	
April	14 to 15		October	4 to 5	
June	2 to 3		November	8 to 9	
July	5 to 6		December	1 to 2	

Please register the above \_\_\_\_\_ No. of pax for the above course(s).

#### Payment Mode:

- **GIRO**  
Acct ID \_\_\_\_\_

GIRO transaction will be activated before the training date. No invoice/official receipt will be issued for GIRO transactions. User will need to print it from the NBS system <https://myaccount.crimsonlogic.com>.

- **Cheque**  
Cheque No. \_\_\_\_\_ for S\$ \_\_\_\_\_ made payable to  
GeTs Asia Pte Ltd

Please write the course title, date and name(s) of the training participant(s) on the back of the cheque. Cheque payment must be received by Crimsonlogic, at least 7 days before the training date.

#### Company Details (if applicable)

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Tel. No. \_\_\_\_\_

eMail \_\_\_\_\_

Company Stamp



**Training Participant's Details & Consent (mandatory)**

Name (Mr/Ms) \_\_\_\_\_

Designation \_\_\_\_\_

Tel. No. \_\_\_\_\_

eMail \_\_\_\_\_

Signature and Date

Name (Mr/Ms) \_\_\_\_\_

Designation \_\_\_\_\_

Tel. No. \_\_\_\_\_

eMail \_\_\_\_\_

Signature and Date

Name (Mr/Ms) \_\_\_\_\_

Designation \_\_\_\_\_

Tel. No. \_\_\_\_\_

eMail \_\_\_\_\_

Signature and Date

Name (Mr/Ms) \_\_\_\_\_

Designation \_\_\_\_\_

Tel. No. \_\_\_\_\_

eMail \_\_\_\_\_

Signature and Date

*" I consent to the collection, use and disclosure of personal data in accordance with CrimsonLogic's Privacy Policy which can be found at [www.crimsonlogic.com](http://www.crimsonlogic.com)."*



## TERMS & CONDITIONS

1. Registration. Completed Registration Form with company stamp, must reach us at least seven (7) days before commencement of training session.

### Payment.

- GIRO transaction will be activated at least one (1) week before the training date. No invoice / official receipt will be issued for GIRO transactions. User will need to print it from the NBS system <https://myaccount.crimsonlogic.com>.

- Cheque Payment is to be made payable to GeTS Asia Pte Ltd and should reach us at least seven (7) days before the training date.

3. Refunds. There will be no refund of training fees deducted via GIRO, cheque or other forms of payments for cancellation of registered participants or "no show" occurrence on the day of the training session.
4. Replacement. A registered participant who is unable to attend the training may request for a replacement by another person, provided the details of the person together with such a request via email, must be received by us, at least five (5) before the commencement of the session.  
A request for the registered course to be replaced for another course is not allowed.
5. Admin Fee. An administrative fee of S\$21.40 (incl GST) is imposed on the request for replacement.
6. Confirmation. All registrations are subject to email confirmation which would be send to the contact person and the registered participant at least three (3) days before the commencement of the training session.
7. Changes. GeTS Asia Pte Ltd reserves the right to postpone, cancel any course, session, venue, date, or revise the programme or fees should circumstances so required. Registered participants will be informed at least 3 days before the commencement of the session.